



UNIVERSITY OF MISSOURI-ST. LOUIS

Senate

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M E M O R A N D U M

TO: The Senate

FROM: Dr. Lois Pierce, Senate Chairperson *LP/gma*

DATE: January 18, 1996

The 1995-96 Senate is scheduled to meet at 3 p.m. on Tuesday, January 23, in 126 J. C. Penney. The agenda follows:

- I. Approve minutes from previous meeting (action item)
- II. Report from the Chairperson -- Dr. Lois Pierce
- III. Report from the Chancellor -- Chancellor Blanche Touhill
- IV. Report from the Faculty Council -- Dr. Charles Larson
- V. Report from the Student Government Association --  
Ms. J. Elizabeth Titlow
- VI. Committee reports:
  - A. Executive Committee (action items, see attached) --  
Dr. Lois Pierce
  - B. Committee on Committees (elections) -- Dr. William  
Gary Bachman
  - C. Curriculum and Instruction (action item, see attached)  
-- Dr. Lawrence Friedman
  - D. Appointments, Tenure, and Promotion -- Dr. Dennis Judd
  - E. Faculty Teaching and Service Awards -- Dr. Edward  
Andalafte
  - F. Research -- Dr. Sharon Levin
- VII. Other business



G. REVIEW PROCESS

1. Step 1

- a. Within 15 days of date of delivery of the letter requesting initiation of action hereunder, the Chancellor may designate an appropriate individual to attempt an informal resolution of the grievance.
- b. If a recommendation for resolution is reached, the terms of the resolution shall be put in writing by the individual hearing the complaint of the faculty member and a copy sent to the grievant, the respondent, and the Chancellor.

2. Step 2 -- If a mutually satisfactory resolution is not reached by the process described in Step 1, which shall be limited to twenty-one (21) days, a hearing committee shall be chosen from a hearing panel, as described below.

a. Grievance Hearing Panel

(1) By October 1 of each year, a Grievance Hearing Panel shall be selected for each campus. The panel shall consist of between thirty (30) and sixty (60) faculty members on regular appointment without full-time administrative appointments. The specific number shall be appropriate to the needs of the individual campus as agreed to by the faculty governance body and the Chancellor of each campus. Half of the Panel members shall be appointed by the campus faculty governance body, and half shall be appointed by the Chancellor. In selecting the individuals for the Panel, both the campus governance body and the Chancellor should take into account the diversity of the faculty community particularly with regard to academic divisions, ethnicity, and gender.

(2) The Hearing Panel shall have a rotating membership. Each member of the Hearing Panel shall serve a three-year term. At the end of each academic year, both the faculty governance body and the Chancellor shall choose new Panel members to replace the 1/3 whose terms will expire on August 31. Half



of the new Panel members shall be chosen by the faculty governance body and half shall be chosen by the Chancellor in accordance with 1.a. above. A member's term shall expire on August 31 of the third year unless he/she is serving at that time on a Hearing Committee still in the process of reviewing an unresolved grievance. In such case, the member's term shall expire as soon as the committee has submitted its written report of the findings and recommendations to the Chancellor. In order to establish the rotation, the length of the initial term shall be established by lot.

b. Hearing Committee

(1) From the panel established in accordance with G.2.a, an ad hoc Grievance Hearing Committee shall be drawn for each case, according to the following procedures:

(a) The chairperson of the faculty governance body (or designee), with the principal administrative officer (or designee), shall randomly draw 12-16 names from the Grievance Hearing Panel to be presented to the grievant and respondent. The specific number shall be as agreed to by the faculty governance body and the Chancellor. One-half the names shall be drawn from those members of the Grievance Hearing Panel appointed by the faculty governance body, and one-half shall be drawn from those members appointed by the Chancellor. The names shall be drawn alternately from the two groups commencing with the group appointed by the faculty governance body. The order in which the names are drawn shall be recorded. Both the grievant and respondent shall be invited to be present for the drawing.

(b) The list of 12-16 randomly drawn names, in alphabetical order, shall be presented to both the grievant and respondent. The grievant and respondent may each strike three names from the

REPORT FROM THE SENATE COMMITTEE ON CURRICULUM AND INSTRUCTION  
November 29, 1995

I. The Committee has approved the course additions/  
changes/eliminations noted below:

Physical Education 392	add	"Internship in Physical Gerontology"	1-10 hours
Gerontology 392	add	"Internship in Physical Gerontology"	1-10 hours
Gerontology 499	change hours	"Topics in Gerontology"	1-2 hours
Biology 431	add	"Graduate Internship in Biotechnology"	1-4 hours
Biology 461	add	"Advanced Plant Molecular Biology"	3 hours
Mathematics 20	add	"Contemporary Mathematics"	3 hours
Political Science 457	add	"Seminar in East Asian Politics"	3 hours
Political Science 458	add	"Seminar in European Politics"	3 hours
Political Science 459	add	"Seminar in Latin American Politics"	3 hours
ADU ED 310	drop	"Community and Adult Education"	3 hours
ECH ED 412	change number, title	"Foundations of Early Childhood Education"	3 hours
BA 304	change prerequisite	"The Management of Information Systems"	3 hours
BA 306	change prerequisite	"Decision Support and Expert Systems"	3 hours
BA 307	change prerequisite	"Management of End- User Computing"	3 hours
BA 310	change prerequisite	"Information Systems Design"	3 hours
MGT 466	change title, description	"Selected Topics in Human Resource Management"	3 hours

(continued)

Engr 144	change description	"Statics"	3 hours
Engr 145	change description	"Dynamics"	3 hours
Engr 146	change prerequisite, description	"Strength of Materials"	3 hours
Engr 147	change prerequisite, description	"Thermodynamics"	3 hours

- II. The Committee wishes to inform the Senate that minor "housekeeping" changes have been made to the Minor in American Studies (to eliminate dropped courses, correct course titles, and add a new course).
- III. The Committee recommends Senate approval for changes to Mathematical Skills Requirement in General Education Requirements (see attached).

(end)

SENATE PROPOSAL FORM FOR (check one):  CHANGE IN DEGREE REQUIREMENT  
 CHANGE IN MINOR  
 CHANGE IN CERTIFICATE PROGRAM

TL

(Do Not Write in This Space) initials/date

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ROUTING:  
 Academic Affairs BAH 1/10-20-95  
 Graduate School  
 (if applicable) 1  
 Senate C&I gma 1/11-29-95  
 Senate 1  
 Academic Affairs 1

Mathematics and Computer Science  
 Department

Signed Roy Baehler 9/20/95  
 Department Chair Date

Arts and Sciences  
 School or College

Signed Martin Page/9c 10-19-95  
 Dean Date

General Education Requirements  
 Title of Degree/Minor/Certificate Program

Are other departments likely to be affected by this change?  no  yes--list departments and secure sign-offs

Page number(s) 22 and year 1995-96 of the most recent Bulletin listing.

Current <u>Bulletin</u> listing:	Proposed <u>Bulletin</u> listing:	Rationale
<b>Mathematical Skills</b> Any one of the following will serve to demonstrate proficiency in the basic mathematical skills area: 1) Satisfactory score on the mathematics placement test. (The Office of Admissions can tell a student when this test is given.) 2) A grade of C or better in a college-level mathematics course. 3) A grade of C or better in Mathematics 02C.	<b>Mathematical Skills</b> Proficiency in the basic mathematical skills area will be demonstrated by obtaining either: 1) A grade of C or better in a college-credit mathematics course having at least intermediate algebra as a prerequisite, or 2) A satisfactory score on the University's Mathematics Proficiency Test. The proficiency test is over mathematics at the level of college algebra. The test should be passed before the student completes 24 hours of course work at UM-St. Louis. The test may be taken at most twice. Test dates are given in the Schedule of Classes.	1. Mathematics 02C no longer exists as a credit course. 2. The change raises the proficiency level to that of all the community colleges in St. Louis city and county, Jefferson county and St. Charles county for their AA degree, and to that of St. Louis University for the Bachelor's degree.